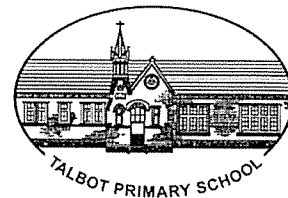


TALBOT PRIMARY SCHOOL INCIDENT REPORT



This report is to be used to record disclosures as in accordance with the Child Safe Standards.

All incident reports must be stored securely in the Principals office.

Incident details

Date of incident:	
Time of incident:	
Location of incident:	
Name(s) of child/children involved:	
Name(s) of adults involved:	

If you believe a child is at immediate risk of abuse phone 000.

Does the child identify as Aboriginal or Torres Strait Islander?

(Mark with an 'X' as applicable)

No Yes, Aboriginal Yes, Torres Strait Islander

Please categorise the incident

Physical violence	<input type="checkbox"/>
Sexual offence	<input type="checkbox"/>
Serious emotional or psychological abuse	<input type="checkbox"/>
Serious neglect	<input type="checkbox"/>

Please describe the incident

When did it take place?	
Who was involved?	
What did you see/were told?	
Other information	

Office use:

Date incident report received:	
Staff member managing incident:	
Follow-up date:	

Has the incident been reported?

Child protection (please include workers name and contact details)	
Police	
Another third party (please specify):	

Incident reporter wishes to remain anonymous?

(Mark with an 'X' as applicable)

Yes No

Disclosure Details

Date of disclosure	
Time of disclosure:	
Location of Disclosure:	
Name(s) of child/children involved:	
Name(s) of staff/volunteer involved disclosure was made to:	